RDB RWANDA DEVELOPMENT BOARD

ORG
Office of the Registrar General

ENTERPRISE(Individual trader) APPLICATION FORM (RF-002)

Registration: ❑ *New* ❑ *Change of particulars* ❑ *Order of Correction* ❑ *Dissolution* ❑ *Court order*

1. Identification:

Enterprise code:
Name reservation ID:
Enterprise name:
Business name:

2. Applicant:

Applicant position: ❑ *Power of attorney* ❑ *Owner*
First name:
Middle name:
Family name:
Gender: ❑ *Female* ❑ *Male*
ID document: ❑ *National ID Card* ❑ *Passport*
ID document Nr.:
Passport country:
Date of birth: D D / M M / Y Y Y Y

Applicant's address:

Country:
Province:
District:
Sector:
Cell:
Street name and house number
Phone:
E-mail:
P.O. Box:

3. Address of the trader:

Country:
Province:
District:
Sector:
Cell:
Street name and house number
Phone:
E-mail:
P.O. Box:
Working hours *From:* *To:*

4. Owner:

❑ *Owner is applicant*

First name:
Middle name:
Family name:
Gender: ❑ *Female* ❑ *Male*
ID document: ❑ *National ID Card* ❑ *Passport*
ID document Nr.:
Passport country:
Date of birth: D D / M M / Y Y Y Y
Nationality:
Marital status: ❑ *Single* ❑ *Married* ❑ *Divorced* ❑ *Widowed*
Spouse name:
Resident address:

Country:
Province:
District:
Sector:
Cell:
Street name and house number
Phone:
E-mail:
P.O. Box:

5. Business activities:

Code	*Name*
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6. Employment:

Date of hiring first employee: D D / M M / Y Y

Number of employees on registration date:

7. Dissolution / liquidation:

Resolution date: D D / M M / Y Y *Operation end date:* D D / M M / Y Y

8. Attachments:

(Please cross out all the attachments to this application form)

- ❑ *Copy of ID document*
- ❑ *Three colored passport size pictures*
- ❑ *Evidence of payment of registration fees for the relevant business activity*
- ❑ *Court decision*
- ❑ *Power of attorney*
- ❑ *Others*

Certification

I hereby certify that the information given to the best of my knowledge is true, complete and all signatures in the attachments are made by the persons stated. I also understand that any false declaration may lead to prosecution.

Signature Date: ……