Detailed steps

Step 1: Pay for patent registration

Contact details

Entity in charge
BANK OF KIGALI
Plot 6112, Avenue de la Paix, Kigali
Tel: + 250 252 593 100
Tel. 1: + 250 252 573 461, + 250 252 575 504
Email: bk@bk.rw
Website: http://www.bk.rw

Unit in charge
BANK OF KIGALI (RDB BRANCH)
Mon: 07:00-18:00
Tue: 07:00-18:00
Wed: 07:00-18:00
Thu: 07:00-18:00
Fri: 07:00-18:00

Person in charge
CASHIER

Expected results
1. Payment receipt

Requirements
1. Payment slip (BK) (original)

Costs

Cost detail

RWF 10,000
fee for filing an application for patent with provisional specification formal examination

or RWF 30,000
fee for filing an application for patent with final specification formal examination

Payment methods: cash, credit cards
Time frame
Waiting time in queue: Max. 10mn
Attention at counter: Max. 5mn

Legal justification
   Article 23
2. Ministerial order n°24 of 17/03/2016 determining fees payable for registration services of
   intellectual property
   Article annex(page74) determining the fees for registration services of an Intellectual Property

Additional information
The prescribed fee can also be paid to RDB account 028146096 (RWF) held at Bank of Kigali.
Applicants outside Rwanda, must go through a local law firm to process payment on their behalf.

Recourse: Bank of kigali - RDB

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Person in charge
SUPERVISOR

Entity in charge: Rwanda Development Board
Certified by: Blaise Mudimu, DM Intellectual property
Date/Signature: 09/07/2016