

Step 4 Pay fee for substantive examination

Contact details



Entity in charge

BANK OF KIGALI

Plot 6112, Avenue de la Paix, Kigali

Tel: + 250 252 593 100

Tel. 1: + 250 252 573 461, + 250 252 575 504

Email: bk@bk.rw

Website: <http://www.bk.rw>

Unit in charge

BANK OF KIGALI (RDB BRANCH)

Mon: 07:00-18:00

Tue: 07:00-18:00

Wed: 07:00-18:00

Thu: 07:00-18:00

Fri: 07:00-18:00

Person in charge

CASHIER

Expected results

1. Payment receipt

Requirements

1. Payment slip (BK) (original)

Costs

Payment methods: cash, credit cards

The fee for substantive examination is determined by the local (NIRDA) or international (ARIPO or WIPO) institution. The applicant is notified of the required amount by letter.

Time frame

Waiting time in queue: Max. 10mn

Attention at counter: Max. 5mn

Waiting time until next step: Min. 270 days - Max. 3600 days

Legal justification

- 1. Ministerial order n°24 of 17/03/2016 determining fees payable for registration services of intellectual property
Article annex(page74)

Additional information

The prescribed fee can also be paid to RDB account 028146096 (RWF) held at Bank of Kigali. Applicants outside Rwanda, must go through a local law firm to process payment on their behalf.

After payment, the receipt should be submitted to the IP unit to be transferred to the institution in charge of the substantive examination.

The substantive examination by ARIPO takes at minimum 2 weeks. There is no exact maximum duration as it depends on the complexity of the invention.

Recourse: Bank of kigali - RDB



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Person in charge

SUPERVISOR

Entity in charge: *Rwanda Development Board*
 Certified by: *Blaise Rubius, DM of Intellectual Property*
 Date/Signature: *08/07/2016*

