Step 5 Obtain examination report

Contact details

**Entity in charge**
RWANDA DEVELOPMENT BOARD
Gahasu, Nyarutarama Road, Kigali
P.O Box 6239
Tel: +250 252 585 179
Email: info@rdb.rw
Website: [http://www.rdb.rw](http://www.rdb.rw)

**Unit in charge**
INTELLECTUAL PROPERTY DIVISION
Mon: 07:00-17:00
Tue: 07:00-17:00
Wed: 07:00-17:00
Thu: 07:00-17:00
Fri: 07:00-15:00

**Person in charge**
ALEXIS TUYIZERE
Registration Officer
Tel: 0788739883
Email: alexis.tuyizere@rdb.rw

Expected results

1. Examination report
2. Acceptance notice

Requirements

1. Physical presence of applicant or representative
   the authorized representative must have a notarized power of attorney

Time frame

Attention at counter: Max. 5 min

Additional information

An examination report is produced at the end of the substantive examination. It may be positive in which case the intellectual property unit gives to the applicant a positive examination report. When the report is negative, it provides expert guidance to review the application. In this case, the applicant will have to submit a revised description in conformity with the guidelines in the report. There is no additional fee for the second submission, except the transmittal fee of USD 150.
Recourse: Intellectual Property Division

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Person in charge
BLAISE RUHIMA
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CERTIFIED

Certified by:

Date/Signature: 07/07/2016