Step 5 Obtain trade mark registration certificate

Contact details

Entity in charge
RWANDA DEVELOPMENT BOARD
Gahushu, Nyarutarama Road, Kigali
P.O Box 6239
Tel: +250 252 585 179
Email: info@rdb.rw
Website: http://www.rdb.rw

Unit in charge
INTELLECTUAL PROPERTY DIVISION
Mon: 07:00-17:00
Tue: 07:00-17:00
Wed: 07:00-17:00
Thu: 07:00-17:00
Fri: 07:00-15:00

Person in charge
ALEXIS TUYIZERE
Registration Officer
Tel: 0788739885
Email: alexis.tuyizere@rdb.rw

Expected results
0. Trade Mark registration Certificate

Requirements

Representatives
1. Journal receipt notice (original)
2. Proof of identity (original + Simple copy)
of the applicant (passport or national ID)

In addition, for an authorized representative
1. Proof of identity (original + Simple copy)
of the authorized representative (passport or national ID)
2. Power of attorney (an authentic copy)
notarized

Time frame
Attention at counter: Max. 5mn
Additional information

The validity of the registration of a trade mark is 10 years from the filing date of the application for registration.

The applicant may request renewal for an additional 10 years by letter to the Registrar General and pay a fee of RWF 80,000. In case of delay, a surcharge of RWF 20,000 is applicable. A 10 months grace period is given before the surcharge is applied.

Recourse: Intellectual Property Division

Entity in charge
RWANDA DEVELOPMENT BOARD
Gishushu, Nyanutarama Road, Kigali
P.O Box 6239
Tel: +250 252 585 179
Email: info@rdb.rw
Website: http://www.rdb.rw

Unit in charge
INTELLECTUAL PROPERTY DIVISION
Mon: 07:00-17:00
Tue: 07:00-17:00
Wed: 07:00-17:00
Thu: 07:00-17:00
Fri: 07:00-15:00

Person in charge
BLAISE RUHIMA
MBARAGA
Division Manager
Tel: +250 788 632 160
Email: blaise.ruhim@rdb.rw

Certified by: Rwandese Development Board
Date/Signature: 08/07/2016