Detailed steps

Step 1: Pay fee for utility model registration

Contact details

Entity in charge
RWANDA DEVELOPMENT BOARD
Gishushu, Nyarutarama Road, Kigali
P.O Box 6239
Tel: +250 252 585 179
Email: info@rdb.rw
Website: http://www.rdb.rw

Unit in charge
BANK OF KIGALI (RDB BRANCH)
Mon: 07:00-18:00
Tue: 07:00-18:00
Wed: 07:00-18:00
Thu: 07:00-18:00
Fri: 07:00-18:00

Person in charge
CASHIER

Expected results
1. Payment receipt

Requirements
1. Payment slip (BK) (Simple copy)

Costs

Cost detail

RWF 10,000
for utility model formal examination

Payment methods: cash, credit cards
Time frame

Waiting time in queue: Max. 10mn
Attention at counter: Max. 5mn

Legal justification

1. Ministerial order n°24 of 17/03/2016 determining fees payable for registration services of intellectual property
   Article 112 determining the fees for registration services of an Intellectual Property
2. Law on the protection of intellectual property N° 31/2009 of 28/10/2009
   Article 132

Additional information

The prescribed fee can also be paid to RDB account 028146096 (RWF) held at Bank of Kigali. Applicants outside Rwanda, must go through a local law firm to process payment on their behalf.

Recourse: Bank of Kigali - RDB

Entity in charge
BANK OF KIGALI
Plot 6112, Avenue de la Paix, Kigali
Tel: +250 252 593 100
Tel. 1: +250 252 573 461, +250 252 575 504
Email: bk@bk.rw
Website: http://www.bk.rw

Unit in charge
BANK OF KIGALI (RDB BRANCH)

Mon: 07:00-18:00
Tue: 07:00-18:00
Wed: 07:00-18:00
Thu: 07:00-18:00
Fri: 07:00-18:00

Person in charge
SUPERVISOR