Step 7 Obtain utility model design registration certificate

Contact details

Entity in charge
RWANDA DEVELOPMENT BOARD
Gishushu, Nyarutarama Road, Kigali
P.O Box 6239
Tel: +250 252 585 179
Email: info@rdb.rw
Website: http://www.rdb.rw

Unit in charge
INTELLECTUAL PROPERTY DIVISION
Mon: 07:00-17:00
Tue: 07:00-17:00
Wed: 07:00-17:00
Thu: 07:00-17:00
Fri: 07:00-15:00

Person in charge
ALEXIS TUYIZERE
Registration Officer
Tel: 0788739883
Email: alexis.tuyizere@rdb.rw

Expected results
1. Utility model registration certificate

Requirements

Representatives
1. Payment receipt (original) for publication fee
2. Journal receipt notice (original)
3. Proof of Identity (original + Simple copy) of the applicant (passport or national ID)

In addition, for an authorized representative
1. Proof of Identity (original + Simple copy) of the authorized representative (passport or national ID)
2. Power of attorney (an authentic copy) notarized

Time frame

Attention at counter: Max. 5mn
Legal justification


Additional information

At the end of the fifth year from the filing date, the applicant must request renewal of the utility model certificate for an additional 5 year period. The utility model certificate expires without the possibility of renewal, 10 years after the filing date of the corresponding application.

The applicant must request renewal by letter to the Registrar General and pay a fee of RWF 250,000. In case of delay, a surcharge of RWF 50,000 is applicable. A 6 months grace period is given before the surcharge is applied.

Recourse: Intellectual Property Division

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Person in charge
BLAISE RUHIMA
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Entity in charge: RWANDA DEVELOPMENT BOARD
Certified by: BLAISE RUHIMA, LAW INTELLECTUAL PROPERTY
Date/Signature: 01/07/2016